

Culture and Leisure Overview and Scrutiny Committee

18 June 2024

Appendix One

Leisure SK Limited Working Group

Terms of Reference

1. Objectives

The Leisure SK Limited Working Group is established by the Culture and Leisure Overview and Scrutiny Committee and its objectives are to:

- Monitor the performance of Leisure SK Limited in the delivery of the Council's leisure provision
- Monitor the delivery of the Leisure SK Limited Business Plan
- Consider how leisure opportunities can be maximised through Leisure SK Limited
- Make any recommendations to the Culture and Leisure Overview and Scrutiny Committee

2. Membership

The Working Group shall comprise:

- The Chairman of the Culture and Leisure Overview and Scrutiny Committee
- Members appointed by the Culture and Leisure Overview and Scrutiny Committee
- The Council's Assistant Director (Leisure, Culture and Place)

The Cabinet Member for Culture and Leisure will be invited to attend and contribute to all meetings of the Working Group.

Other Members, Officers and third parties may also be invited to attend and contribute to meetings of the Working Group as and when deemed necessary by the Chairman of the Group. Such external parties may include:

- The Chairman of the Board of Leisure SK Limited
- Directors on the Board of Leisure SK Limited
- Employees of Leisure SK Limited

3. Chairman

Meetings of the Working Group will be chaired by the Chairman of the Culture and Leisure Overview and Scrutiny Committee or, in their absence, another Councillor elected from those Members in attendance.

4. Decision-making Powers

This Working Group, as a Working Group established by an Overview and Scrutiny Committee, has no decision-making powers. The role of this Group will be to make recommendations to the Overview and Scrutiny Committee, Cabinet Member or Officers.

5. Rules of Procedure

The Working Group will be held on a monthly basis, or as and when deemed necessary.

Agendas for meetings of the Working Group will be produced at least a week in advance of the date of the meeting.

Any Member of the Working Group may request items for inclusion on the agenda.

Progress and action notes of each meeting will be produced and presented to the Overview and Scrutiny Committee on a regular basis.